

JOINT BOARD'S MEETING
JANUARY 16, 2010

IN ATTENDANCE CLRRA: Martin Hongsermeier, Helen Koller, Rex Schweers, Steve Smalley, Jerry Valko, and Manager Jody Sandquist.

ABSENT CLRRA: Jim Sidebottom and David Smith.

IN ATTENDANCE CLWSA: Lyle Koller, Jack Watson, and Jeanette Williams.

ABSENT CLWSA: Steve Koeckeritz and Bob Strazer.

PROPERTY OWNERS & OTHERS IN ATTENDANCE: Seven (7).

ROAD & RECREATION PRESIDENT STEVE SMALLEY CALLED THE JANUARY 16, 2010, JOINT BOARDS' MEETING TO ORDER AT 10:02 A.M.

ADOPTION OF AGENDA: County GIS and Wage & Benefit Ad-Hoc committee were added to the Agenda.

MOTION: Helen Koller moved to accept the Agenda. Martin Hongsermeier seconded the motion, which passed unanimously.

APPROVAL OF MINUTES:

MOTION: Jerry Valko moved to accept the (December 19, 2009) minutes as amended. Jeanette Williams seconded the motion, which passed with one abstention: Rex Schweers.

- MEMBERS' COMMENTS: Doug Blunt (09030A) requested that everyone present contact as many neighbors as possible and ask them to please attend the Fire Board Meeting on Thursday at 7:00 p.m. in the Wapiti Room.
Doug Race (15090A) announced an open invitation at the Race household Super Bowl Sunday, February 7th. BYOB and there will be finger food. Come anytime after 2:00 p.m. to 61 Kaska Court.
- LOCKBOX FUNDS TRANSFER TO W & S:

MOTION: Helen Koller moved to transfer \$5,420.32 to Water & Sewer from Road & Rec. Rex Schweers seconded the motion, which passed unanimously.

- COLLECTION REPORT: Jody reviewed the written report with the Board.

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- **MANAGER'S REPORT:** Jody will contact all Committee Chairs to remind them to schedule all meetings through the Office Co-ordinator.
The slash pile has been re-opened.
A reminder to the Boards to refer to their calendars as there are things that need to be brought up to speed in January, including Wage & Benefits.
The Finance Committee has begun meeting to work on Road & Rec.'s budget.
The Boards need to evaluate the next fiscal year items.
Jody believes we will have no need to advertise for hosts this summer as it appears we will have some who are returning from last year.
The Boards need to start thinking about their Annual Meeting notices.
- **POLICY & DOCUMENTS:** Jeanette Williams asked the Boards for input on the Employee Exit Interview Form.

MOTION: Martin Hongsermeier moved (to approve the Employee Exit Interview Form) that this is good, fine and dandy. Go ahead. Lyle Koller seconded the motion, which passed unanimously.

The Committee will be revamping the 'chain of command' and job descriptions in the Employee Handbook.

- **POLICY FOR EXIT INTERVIEWS:** Addressed above.
- **LOCATOR RESEARCH:** Jody provided the Boards with written information on the costs of locates. REA will not locate from the meter on their pole to a building. Safe Site charges \$75.00 an hour with a two hour minimum and because of their location, there is a minimum of two hours travel.

CLRRA MOTION: Martin Hongsermeier moved that we purchase the equipment (locator). Rex Schweers seconded the motion, which passed unanimously.

CLWSA MOTION: Jeanette Williams moved to purchase the locator. Lyle Koller seconded the motion, which passed unanimously.

A policy will be written on the usage of this equipment.

- **SIA AGREEMENT:** The Boards were provided with copies of this document, which is now a Water & Sewer issue.
- **COUNTY GIS:** This will be looked into. Water & Sewer will share information and wanted Road & Rec. to know there could be some minimal expense involved.
- **WAGE & BENEFITS AD-HOC COMMITTEE:** There is insufficient time for there to be input from this Committee for the budgets. It appears the Committee will be activated in the spring for the upcoming year.

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MOTION: Rex Schweers moved that on their master schedule they move the Wage & Benefit planning to the months of June and July. Lyle Koller seconded the motion, which passed unanimously.

- EXECUTIVE SESSION - Personnel:

MOTION: Rex Schweers moved to go into Executive Session (personnel issues). Martin Hongsermeier seconded the motion, which passed unanimously.

THE JOINT BOARDS' MEETING WENT INTO EXECUTIVE SESSION AT 10:53 A.M.

MOTION: Rex Schweers moved to go out of Executive Session. Jerry Valko seconded the motion, which passed unanimously.

THE JOINT BOARDS' MEETING RECONVENED AT 12:02.

MOTION: Rex Schweers moved to adjourn. Martin Hongsermeier seconded the motion, which passed unanimously.

THE JANUARY 16, 2010, JOINT BOARDS' MEETING ADJOURNED AT 12:03 P.M.

Respectfully submitted,
Bev Eddinger
Recording Secretary