

WATER & SEWER BOARD OF DIRECTORS' MEETING
APRIL 17, 2010
(Corrected)

IN ATTENDANCE: Lyle Koller, Jack Watson, Jeanette Williams, and Manager Jody Sandquist.

ABSENT: Steve Koeckeritz and Bob Strazer.

PROPERTY OWNERS & OTHERS IN ATTENDANCE: Two (2).

VICE-PRESIDENT JACK WATSON CALLED THE APRIL 17, 2010, WATER & SEWER MEETING TO ORDER AT 8:05 A.M.

APPROVAL OF AGENDA: Office Personnel was added to the Agenda under New Business.

MOTION: Lyle Koller moved to accept the Agenda. Jeanette Williams seconded the motion, which passed unanimously.

APPROVAL OF MINUTES:

MOTION: Jeanette Williams moved to approve the February 20, 2010, minutes with revisions. Lyle Koller seconded the motion, which passed unanimously.

MOTION: Jeanette Williams moved to approve the March 20, 2010, minutes. Lyle Koller seconded the motion, which passed unanimously.

MOTION: Jeanette Williams approved the March 27, 2010, meeting minutes. Lyle Koller seconded the motion, which passed unanimously.

OFFICERS' REPORTS

1. PRESIDENT'S REPORT: Vice-President Jack Watson remarked on the passing of Steve Koeckeritz's father. The family asked that, rather than flowers, contributions be sent to World Hunger through their church in New Ulm, or Oak Hills Foundation, or a charity of your choice.

MOTION: Jeanette Williams moved to donate \$100.00 to the World Hunger Fund in honor of Walter Koeckeritz through the Lutheran Church in New Ulm, Minnesota. Lyle Koller seconded the motion, which passed unanimously.

We are going through all those objections filed on behalf of the LLPL reservoir. Bob Krassa will be the respondent and the objections are typical of this type of a project. Jack reminded the Board of the Annual Meeting on the 29th of May, and the Wine & Cheese Party will be at 5:00 p.m.

2. TREASURER'S REPORT: No report.

Lyle Koller asked to talk about office personnel before they delve into the budget.

Jeanette Williams also added that she thinks they need to consider increases in the 6th Filing system assessments. There is a lot of work to be done on the systems, immediate and in the near future.

MEMBERS' COMMENTS & CONCERNS: None. Jody has received an e-mail from Mary Trussler (09127) with regard to Don Weixelman meeting with the Board, and Jody acknowledged receipt.

MANAGER'S REPORT: Jody invited the Board to see the inside of the Water & Sewer Building which has recently been painted.

The water supply in the 11th Filing is still mostly frozen. The second spigot at low volume fill thawed out last week. They have been running a generator and heating that line. They also have started to get a drip from the outside spigot at the Fire Barn. The line to the office is still frozen as well as the one to the Water & Sewer Building.

Letters were mailed to the ten members who have not responded with meter readings. The Board was provided with a copy of that letter.

Jody has also provided a copy of a notice that needs to be inserted into the billing or mailed individually to members of the lower 6th Filing water system. The notice is in regard to a monitoring test we missed last year when the new well was brought on line. There was a nitrate test required and we missed it for the second quarter of the year. The nitrate test we ran in September came out just fine. We are following the water sample schedule very closely.

Jody has been asked by the Board to determine a trip charge fee for sending equipment and staff to a lot where the septic lids have not been uncovered or the line is frozen. She suggested a nominal fee of \$25.00, which will cover the time for man and equipment.

MOTION: Jeanette Williams moved to approve the \$25.00 trip charge when we are not able to complete the service for a vault or septic pump. Lyle Koller seconded the motion, which passed unanimously.

We need to have a particulate analysis on two wells in the 6th Filing as the draw is above 100 feet. Each test runs \$300.00, and this is an annual test.

Sandy's Pest Control has checked out the Water & Sewer building and refilled the traps there.

COMMITTEE REPORTS

1. 6TH FILING SYSTEMS ADVISORY COMMITTEE: No report.
2. METER READINGS & WELLS REPORT: Jody provided the Board with a sample of the letter sent to the ten property owners not in compliance. Both the security people agreed to assist property owners who need it and that information was provided in the letter. At this time, there are six non-compliant properties. After May 3rd, they will be fined \$200.00 if their readings have not been sent in.

Per Lyle's request, Office Personnel will be addressed at this time.

OFFICE PERSONNEL: When Lyle Koller has been in the office, he has observed that office staff has many interruptions and, because of their work load, items do not get done in a timely manner. He suggested that the office be closed for a couple of hours in the middle of the day when there would be no interruptions. Lyle wants this subject discussed before their budget is finalized. Jody has provided the Board with justifications for the need of an additional employee in the office. There was extensive discussion on this subject. Property owners' input emphasized that they want and are paying for the excellent service they received. It doesn't appear that anything can be done this year because of finances. This may have to be presented to the membership before the finalization of next year's budget.

OLD BUSINESS

1. APPROVAL OF FY 10-11 BUDGET: Jody spoke with Steve Koeckeritz and he suggested that consideration be given to increasing the sewer fees for the 6th Filing system properties because of future needs for that system. The meeting with Ed Schemm that Jody and Rick attended brought out that we are limited to dumping 2,000 gallons of wastewater per day per facility. We may have to meter the wastewater in the 6th Filing system. Steve suggested an increase of \$30.00 per unit. Increases in the 6th Filing water system were also discussed. There is a \$10,000.00 a day fine for exceeding the 2,000 gallons of wastewater per day per digester. After discussion on 6th Filing and 11th Filing expenses, the following action was taken. The Board discussed the changes needed in line items 40006, 40007, 60910, and 75910. Line item 40006 shows an increase in 6th Filing sewer fees from \$40.00 to \$60.00 for the 8 available taps and from \$60.00 to \$90.00 for the 54 taps. Line item 40007 shows an increase in 6th Filing water fees from \$120.00 to \$130.00 for vacant lots and from \$180.00 to \$200.00 on lots with cabins.

MOTION: Lyle Koller moved to change the four line items and, with those changes, we approve the final (FY 10/11) budget. Jeanette Williams seconded the motion, which passed unanimously.

2. LOWER LONE PINE LAKE: We have received the notice from Bob Krassa that Judge Hartman signed the decree approving the referee's finding of due diligence for the enlargement conditional water right for ULPL.
3. 6TH FILING BUDGET UPDATE: No report. This is reported quarterly.

4. 6TH & 11TH FILING SYSTEMS STATUS: We have ordered the pressure tanks for the two well houses. Hopefully, they will be installed in the next two or three weeks. We are looking at a basic re-lay of line.
5. SYSTEMS REPAIR & REPLACEMENT:
 - Options to limit risk of frozen water lines in 11th Filing: We are still trying to defrost those lines. We need to replace the 90° elbows with 45° elbows. Dimitri from Wayne's Pump Service suggested we use heated air to try to eliminate the problem. Our next step is to get the manhole repaired and then use the hotsy. We will be contracting the work out as the rental on a trench box would not be cost effective. Due to the upcoming expenses involved in improving the lines for the twelve properties in the 11th Filing system, discussion commenced as to increasing the dues and fees. It was determined that upon determining the expense for the improvements, a special assessment will be presented to those property owners for them to determine if they want the improvements. Also, their fees are being increased for the FY 2010/2011.

MOTION: Lyle Koller moved to increase line item 40011 for the four unimproved taps to \$200.00 and the eight improved lots to \$360.00. Jeanette Williams seconded the motion, which passed unanimously. (Per motion at the May 15, 2010, Board Meeting, the word 'taps' was changed to 'lots'.)

6. CLWSA SEPTIC FIELDS AND DIGESTORS: In the meeting Jody and Rick had with Ed Schemm, it was suggested that they meet with the state engineer, David Schuetz, to discuss some of the issues more specifically. One of the issues will be, if a system should be put in the 14th Filing or in the 12th Filing using SIA funds, will we be able to operate it the same as our digesters here.
7. ANNUAL MEETING PREPARATIONS, 1:00 P.M., MAY 26, 2010:
 - Approval of 2009 Annual Meeting Minutes Draft for Presentation to Members:

MOTION: Jeanette Williams moved to approve the annual Water & Sewer Annual Association Meeting, May 23, 2009, for presentation. Lyle Koller seconded the motion, which passed unanimously.

- Annual Meeting Notice – Steve Koeckeritz:
 - Guests – TBD in April: Bob Krassa will be invited to attend.
 - Luncheon – Confirm time: Luncheon for the Board and guest will be at 11:00 a.m.
 - Wine & Cheese Party – 5:00 p.m.:
8. W&S PROPERTY OWNERS' HANDBOOK: Tabled.

NEW BUSINESS

1. RECREATION COMMITTEE REQUEST TO USE W & S BLDG FOR CRAFT SALE:

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MOTION: Jeanette Williams moved to allow the Recreation Committee to use the Water & Sewer building for the craft fair Labor Day weekend. Lyle Koller seconded the motion, which passed unanimously.

MOTION: Jeanette Williams moved to adjourn the Water & Sewer meeting at 9:58 a.m. Lyle Koller seconded the motion, which passed unanimously.

THE APRIL 17, 2010, WATER & SEWER BOARD MEETING ADJOURNED AT 9:58 A.M.

Respectfully submitted,
Bev Eddinger
Recording Secretary