

JOINT BOARDS' MEETING  
MAY 15, 2010

IN ATTENDANCE CLRRA: Martin Hongsermeier, Helen Koller, Rex Schweers, Jim Sidebottom, Steve Smalley, David Smith, and Manager Jody Sandquist.

ABSENT CLRRA: Jerry Valko.

IN ATTENDANCE CLWSA: Steve Koeckeritz, Lyle Koller, Jack Watson, and Jeanette Williams.

ABSENT CLWSA: Bob Strazer.

PROPERTY OWNERS & OTHERS IN ATTENDANCE: Four (4).

ROAD & RECREATION PRESIDENT STEVE SMALLEY CALLED THE MAY 15, 2010, JOINT BOARDS' MEETING TO ORDER AT 10:14 A.M.

ADOPTION OF AGENDA:

MOTION: Helen Koller moved to accept the Agenda. Lyle Koller seconded the motion, which passed unanimously.

APPROVAL OF MINUTES:

MOTION: Helen Koller moved to approve the minutes for April 17. Rex Schweers seconded the motion, which passed with two abstentions, Steve Koeckeritz and Jim Sidebottom.

- MEMBERS' COMMENTS: Rex Schweers thanked all who have served in the military. Steve Smalley stated this is the last meeting that Rex Schweers and Lyle Koller will attend as Board Members. They are going to be missed and Steve thanked them for their service. Steve Koeckeritz stated it has been a pleasure to serve with both Rex and Lyle, and thanked them for being easy, good people to work with.
- LOCKBOX FUNDS TRANSFER TO W & S:

MOTION: Jim Sidebottom moved to transfer the amount of \$2,492.77 from the lockbox to Water & Sewer. Rex Schweers seconded the motion, which passed unanimously.

- COLLECTION REPORT: Written report.
- MANAGER'S REPORT: Jody reported that Water & Sewer had a young lady, who was trying to do community service for an honor society, come in and do the entire annual Meeting Notice mailing. The young lady was Rachel Sandquist.

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First National Bank is now doing the account maintenance instead of Prime Vest. There will be no other changes to our accounts.

Jody did research on paper shredding. There is a company in Fort Collins that charges \$3.00 per bank box, and we need to bring the boxes to them. There is a company in Denver that will come to Fort Collins on Tuesdays. Jody will be getting more particulars on these options.

We just received a Certificate of Achievement from CESA showing no injuries or losses reported for Workman's' Comp.

Jody has recertified as a TIPS instructor. Any new Board Members are welcome to attend a class.

We are in the process of doing random drug testing for personnel. Everyone will be tested within the next few weeks. She asked the two Presidents to call her to take her test so it is random also.

- **POLICY & DOCUMENTS:** Jeanette Williams reported the Committee held a meeting on May 7<sup>th</sup> and reviewed several documents. The Boards were provided with a draft of the Chain of Command, which is tabled to June. Jody requested that she have input into that document, and that request was granted.
- **EASEMENT ISSUES – On-going review:** Steve Koeckeritz brought up a possible fishing easement issue on 04062 and this was discussed by the two Boards.
- **RESERVE STUDY:** - Joint Boards' Discussion: Water & Sewer has tabled their discussion on reserves until next month. Road & Rec. will address this issue at their afternoon meeting.
- **LOCATOR UPDATE:** The locator has been purchased and received.
- **INVESTMENT COMPANY NOTICE OF NAME CHANGE:** This issue was addressed in the Manager's Report.
- **IN MEMORIAM DISCUSSION – Steve Koeckeritz:** Steve Koeckeritz expressed his concerns about the use of Association funds for donations of such as were made on behalf of his father who is recently deceased. Steve reimbursed the Association for the amount of donation and found out today his check has been returned and the monies have been provided through other sources. Thanks to anyone who participated in this. Other HOAs have been in trouble when Boards have used Association funds for memorial donations. Steve Koeckeritz wants us to be aware of that. Steve Smalley believes that there are members of our Crystal Lakes family that give so much in community service that they deserve a donation in memoriam. Also, our bylaws allow such donations. Steve Koeckeritz appreciates the sentiment of doing something on behalf of the Association. It's just a matter of everyone giving it some thought as to what you think is appropriate, and in the future make a decision that suits your conscience. Jody added that if someone is concerned, the cost is \$.06 per lot.
- **IDENTITY THEFT:** Jody reported that a communication from our attorney's office states they are looking into this issue; however any requirements on this have not gone into effect as yet. More information will be forthcoming.

Steve Smalley brought up that the EPA now has federal guidelines on renovating buildings and making repairs. If it is more than six square feet involved, you have to be a certified EPA lead

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tester if the building is older than 1978. When we make repairs in our outside bathrooms, before any repairs proceed we have to test the paint for lead. If it shows to contain lead, there are several procedures to follow.

MOTION: Rex Schweers moved to adjourn. Lyle Koller seconded the motion, which passed unanimously.

THE MAY 15, 2010, JOINT BOARDS' MEETING ADJOURNED AT 12:04 P.M.

Respectfully submitted,  
Bev Eddinger  
Recording Secretary